

Compass Information (Internal Use Only)

Agent Name

Landlord

Apartment

Building Address

Apt-#

Rent \$

Security Deposit \$

Lease Start Date

Lease Term

Applicant (or Guarantor)

Name

Date of Birth

Social Security Number

Email Address

Telephone Number

Do you own a pet? (specify breed, weight and age)

Residency

Present Address

City

State

Zip

Rent or Own?

Landlord's Name

Landlord's Telephone Number

How long have you been at this address?

Current Monthly Rent (or Mortgage Payment) \$

Previous Address (if current is less than 2 years)

City

State

Zip

Rent or Own?

Previous Landlord's Name

Previous Landlord's Telephone

How long were you at this address?

Previous Monthly Rent (or Mortgage Payment) \$

Employment

Company Name

Company Address

Job Title

Supervisor's Name

Supervisor's Telephone Number

Length of Employment

Annual Salary

Additional Income (Source)

Total Annual Compensation

Financial Information

Name of Bank

Branch Location

Contact

Account Number

Account Type

Savings

Checking

Investment Portfolio

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Name

Address

Telephone Number

Email Address

Authorization

I hereby authorize Compass and/or their assigned credit bureau to obtain any and all Information regarding my employment, checking and/or savings accounts, credit obligation, rental information and all other credit matters which they may require in connection to lease an apartment. This consent is effective for a period of six months from the date of this consent. This form may be reproduced or photocopied and that shall be as effective as the original which I have signed.

I authorize Compass to charge \$20.00 per applicant to the below credit card. I agree to pay this charge according to the terms of my Cardholder Agreement. This fee is non-refundable and exclusive of any other fee. Payment does not bind the Landlord to any obligation to rent.

Signed_____

Date_____

New York City Tenant Fair Chance Act

Pursuant to federal and state law NYC Admin. Code §20-807 et seq.

1. If your application is denied or other adverse action is taken against you due to a screening report the landlord uses, the landlord must tell you so and how to contact the screening company to obtain a free copy of the report.
2. You may dispute Inaccurate or Incorrect Information on the report directly with the screening company. Our screening company is OnSite.com, 307 Orchard City Drive, Suite 110, Campbell CA 95008, (877) 222-0384 | Fax: (888) 774-0144 | www.onsite.com/documents
3. Annually, you may order a free screening report from www.annualcreditreport.com (in addition to a free report from each national consumer reporting agency if adverse action was taken against you).

PaymentPayment Method
Card Type

Certified Check

Credit Card

Name on Card

Credit Card Number

CVV (For Visa & MC: 3 digit number of the back of your card. If Amex: 4 digit number on the front of your card)

Expiration Date

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